

## General Information

The Application for Readmission is to be used by previously enrolled and matriculated UC students who are seeking to re-enroll in their previous college after a period of absence.

**Students who have been enrolled at another college or university since last enrolling at UC must apply for admission as a transfer student through the UC Office of Admissions, 3<sup>rd</sup> Floor, University Pavilion.**

The Application for Readmission must be received by the Office of Admissions by the following dates:

- For Fall Semester re-admission: **July 1**
- For Spring Semester readmission: **November 1**
- For Summer Semester readmission: **March 1**

The college to which you are applying will review your file and may require a meeting before making an admission/readmission decision. You may also be asked to supply additional information.

## Instructions for Students

- Complete sections I and II of this application form.
- Send/deliver the completed form to:

Office of Admissions  
University Pavilion 340  
P.O. Box 210091,  
Cincinnati, OH 45221

**I. Personal Information**

Name: \_\_\_\_\_ UC Student ID#: M \_\_\_\_\_  
 Former/Maiden Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 Applying for: Year: \_\_\_\_\_ Term: Fall  Spring  Summer   
 Previous UC College/Program: \_\_\_\_\_  
 Last term/Year Enrolled at UC: \_\_\_\_\_  
 Dates of Enrollment non-UC College(s): \_\_\_\_\_  
 Are you applying for readmission to your previous UC College/Program: \_\_\_ Yes \_\_\_ No  
 If not, to what UC College/Program are you applying for readmission? \_\_\_\_\_  
 Current Address: \_\_\_\_\_ Home Address: (if different) \_\_\_\_\_  
 Street: \_\_\_\_\_ Street: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_ Zip: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

**II. Disciplinary Information** (Note: this section **must** be completed)

a) Have you ever been found responsible for a disciplinary violation at any educational institution you have attended from the 9th grade (or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct that resulted in disciplinary action (those actions could include, but are not limited to: probation, suspension, removal, dismissal, or expulsion from the institution)? *(Used with permission of The Common Application, Inc.)*  
 \_\_\_ Yes \_\_\_ No

If "Yes," on a separate sheet, please give the approximate date of each incident, explain the circumstances, and reflect on what you learned from the experience.

b) Have you ever been adjudicated guilty or convicted of a misdemeanor, felony, or other crime?  
*[Note that you are not required to answer "yes" to this question, or provide an explanation, if the criminal adjudication or conviction has been expunged, sealed, annulled, pardoned, destroyed, erased, impounded, or otherwise ordered by a court to be kept confidential.] (Used with permission of The Common Application, Inc.)*  
 \_\_\_ Yes \_\_\_ No

If "Yes," on a separate sheet please give the approximate date of each incident, explain the circumstances, and reflect on what you learned from the experience.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Office Use Only:*

**Action Taken** Effective year/term: \_\_\_\_\_

\_\_\_ Admit to previous program \_\_\_ Admit to new program: \_\_\_\_\_ \_\_\_ Deny admission

Comments: \_\_\_\_\_

Admissions/College Representative: \_\_\_\_\_ Date: \_\_\_\_\_