Excellence Scholarship

Guidelines for Use of $1,500 Allowance

All Excellence Scholars are eligible for a one-time award of $1,500 to support the purchase of a computer, study abroad experience, or undergraduate research opportunity. This award primarily functions on a reimbursement basis, processed through three steps:

1. Proposal. Proposals can be submitted via e-mail (ideally), fax, or in person to the Excellence Scholarship Coordinator. All proposals must include the student’s full name and student ID. Guidelines for proposals are listed below, based on how the student plans to use the $1,500 allowance.

2. Approval and Use. Upon approval of the proposal, the student may proceed with the intended purchase or use. As soon as they are available, itemized receipts or verification of incurred costs are to be submitted.

3. Reimbursement. Reimbursements or further processing will take place at that time, all of which will be issued as a credit on a student’s university billing statement. Reimbursements will be in the total amount of purchase or up to $1,500 maximum. Assuming your university bill is paid in full, any credit balance will be issued as a refund check/direct deposit to the student’s account within approximately two weeks.

Laptop

A completed proposal must include make, model, itemized expected costs, and vendor. Total costs can include peripherals such as a printer and ink cartridge, hardware needs, extended warranty, etc. if pricing allows.

Study Abroad

A completed proposal must include a brief rationale, dates of travel, location(s), organization or agency responsible for planning (including contact information), itemized list of expected costs, and approval from a representative of UC’s International Programs office indicating that the student will receive university credit for their travels.

Undergraduate Research

A completed proposal must include a description of the research, dates and location of involvement, the name and contact information of an associated faculty member, the amount of university credit a student will receive for their involvement (if applicable), and an itemized list of expected costs.

The university is unable to issue any reimbursements to incoming Excellence Scholars until after the start of fall semester and the point at which a student matriculates into a degree program. However, incoming students are welcome to begin the proposal process and submit receipts before this time so that credits can be in place when reimbursements can be issued.

Dustin Dunlavy, Senior Admissions Officer
University of Cincinnati / PO Box 210091/ Cincinnati, OH 45221
(phone) 513-556-6456 / (fax) 513-556-4178 / dustin.dunlavy@uc.edu