The UC Credit Evaluation Report (CER) shows how credits you have earned at other colleges and universities or by proficiency examination translate to course credit at the University of Cincinnati. The CER does not indicate how your credits will be applied toward specific degree requirements for your major. The UC college that manages your academic major determines how your accepted transfer credits are applied toward degree requirements. That determination is made after you are admitted to an academic program.

### Sample Credit Evaluation Report

The credit hours for coursework transferred from a quarter institution will be converted to semester hours by dividing by two-thirds. For example, a 3.00 quarter hour course converts to a 2.00 semester hour course.

<table>
<thead>
<tr>
<th>Date Taken</th>
<th>Course</th>
<th>Course Title</th>
<th>Award Hrs</th>
<th>UC Course Title</th>
<th>Discipline</th>
</tr>
</thead>
<tbody>
<tr>
<td>05 2011</td>
<td>AP34</td>
<td>English Language &amp; Com</td>
<td>3.00</td>
<td>ENGL1001</td>
<td>English Composition</td>
</tr>
<tr>
<td>05 2011</td>
<td>AP53</td>
<td>Human Geography</td>
<td>3.00</td>
<td>GEOG1004</td>
<td>Introduction to</td>
</tr>
<tr>
<td>05 2011</td>
<td>AP34</td>
<td>Economics: Microeconomics</td>
<td>3.00</td>
<td>ECON1001</td>
<td>Introduction to</td>
</tr>
<tr>
<td>05 2012</td>
<td>AP35</td>
<td>Economics: Macroeconomics</td>
<td>0.00</td>
<td>-----------</td>
<td>1 Score</td>
</tr>
<tr>
<td>05 2012</td>
<td>AP37</td>
<td>English Literature A</td>
<td>0.00</td>
<td>-----------</td>
<td>2 Score</td>
</tr>
<tr>
<td>05 2012</td>
<td>AP85</td>
<td>Psychology</td>
<td>3.00</td>
<td>PSYC1001</td>
<td>Introduction to</td>
</tr>
</tbody>
</table>

**Transfer Institution:** AP Advanced Placement Program

**Hours Awarded for this Institution:** 12.00

### University of Cincinnati

Transfer Institution: 001720 Sinclair Community College

<table>
<thead>
<tr>
<th>Date Taken</th>
<th>Course</th>
<th>Course Title</th>
<th>Award Hrs</th>
<th>UC Course Title</th>
<th>Discipline</th>
</tr>
</thead>
<tbody>
<tr>
<td>03 2012</td>
<td>COM206</td>
<td>INTERPERSONAL COMM</td>
<td>2.00</td>
<td>COMM1076</td>
<td>Introduction to</td>
</tr>
<tr>
<td>03 2012</td>
<td>DRT196</td>
<td>INTRO PRNT RDG SKTCHG</td>
<td>2.00</td>
<td>EGTN1***</td>
<td>Engineering Grap</td>
</tr>
<tr>
<td>03 2012</td>
<td>ENG111</td>
<td>ENGLISH COMPOSITION I</td>
<td>2.00</td>
<td>ENGL1001P1</td>
<td>English Composit</td>
</tr>
<tr>
<td>03 2012</td>
<td>MET198</td>
<td>P.C. APPL ENGR TECH</td>
<td>0.00</td>
<td>-----------</td>
<td>Under Review</td>
</tr>
<tr>
<td>03 2012</td>
<td>PED106</td>
<td>WEIGHT TRAINING</td>
<td>0.67</td>
<td>HFL1***</td>
<td>Hlth, Fit, Leisur</td>
</tr>
<tr>
<td>06 2012</td>
<td>DRT198</td>
<td>INTRO CAD CONCEPTS</td>
<td>0.00</td>
<td>-----------</td>
<td>Under Review</td>
</tr>
<tr>
<td>06 2012</td>
<td>ENG112</td>
<td>ENGLISH COMPOSITION I</td>
<td>2.00</td>
<td>ENGL1001P2</td>
<td>English Composit</td>
</tr>
<tr>
<td>06 2012</td>
<td>IET198</td>
<td>COMP QUANT ANALYS</td>
<td>0.00</td>
<td>-----------</td>
<td>Under Review</td>
</tr>
<tr>
<td>06 2012</td>
<td>MAT131</td>
<td>TECHNICAL MATHEMATICS</td>
<td>3.33</td>
<td>MATH1***</td>
<td>Mathematics</td>
</tr>
<tr>
<td>09 2012</td>
<td>PHO2310</td>
<td>PORTFOLIO SEMINAR</td>
<td>0.00</td>
<td>-----------</td>
<td>CIP Grade</td>
</tr>
<tr>
<td>09 2012</td>
<td>PHY1110</td>
<td>General Physics I</td>
<td>0.00</td>
<td>-----------</td>
<td>CIP Grade</td>
</tr>
</tbody>
</table>

**Transfer Institution:** 001487 MOREHEAD STATE UNIVERSITY

**Transcript not received.**

**Hours Awarded for this Institution:** 12.00

**Total Hours Awarded, all Institutions:** 24.00

### Contact Information

For information about transferring to the University of Cincinnati, contact:

Office of Admissions,
Transfer & Life Long Learning Center
University of Cincinnati
PO Box 210091
Cincinnati, Ohio, 45221-0091
513-556-2247 (phone)
513-556-1105 (fax)
transfer@uc.edu
admissions.uc.edu/transfer.html

### Block Credit

If the external transfer course does not have an equivalent UC course, a discipline code and course level are assigned and UC credit is awarded. This is called block credit. For example, a 100-level external course called "Technical Writing 2" would qualify for first year Block Credit in English. A block credit code of ENGL1*** English is assigned. Block credit may or may not be counted toward degree requirements.

In order to convert quarter transfer courses to UC semester courses it is necessary to add P1-P2 extensions for courses in sequence.

The credit hours for coursework transferred from a quarter institution will be converted to semester hours by dividing by two-thirds. For example, a 3.00 quarter hour course converts to a 2.00 semester hour course.

If the external transfer course does not have an equivalent UC course, a discipline code and course level are assigned and UC credit is awarded. This is called block credit. For example, a 100-level external course called "Technical Writing 2" would qualify for first year Block Credit in English. A block credit code of ENGL1*** English is assigned. Block credit may or may not be counted toward degree requirements.

In order to convert quarter transfer courses to UC semester courses it is necessary to add P1-P2 extensions for courses in sequence.

Be sure to request a final official transcript so credit can be granted for In Progress courses.

The UC Credit Evaluation Report (CER) on-line by visiting: [www.admissions.uc.edu/transfer.html](http://admissions.uc.edu/transfer.html)
What does "Under Review" mean?
An "Under Review" notation in the "Course Title/ Disciplinary" column means that you earned an acceptable grade and credit will be granted; however, UC faculty have not yet determined the transfer credit equivalency for this course. Once the evaluation is complete, your CER will be updated to reflect the new award.

How can I monitor Under Review courses and the complete evaluation of all of my transcripts?
You can monitor the progress of your course review and print a copy of your Credit Evaluation Report (CER) by visiting the following website: admissions.uc.edu/cer

How do quarter hours translate to semester hours?
The credit hours for coursework transferred from a quarter institution will be converted to semester hours by dividing by two-thirds. For example, a 3.00 quarter hour course converts to a 2.00 semester hour course.

Are all external credits transferable?
Not always. The following circumstances could prevent an external course from being eligible for credit transfer:

- In most cases, a grade of C- or better is required for UC credit to be granted. (Exception: In compliance with Ohio Board of Regents requirements, for courses taken prior to fall 2005, students who have earned an associate degree (AA or AS) or a baccalaureate degree (BA or BS), with a cumulative GPA of 2.00 or higher, will receive credit for transfer courses with a D grade. For courses taken in fall 2005 or later, students will receive credit for all D grades earned.)
- Graduate courses are not eligible for undergraduate credit transfer.
- Remedial and developmental courses are not eligible for credit transfer.
- Audited courses are not eligible for credit transfer.
- Courses eligible for transfer must be taken at an institution that is accredited by one of the following regional accrediting associations:
  - Middle States Association of Colleges and Schools
  - North Central Association of Colleges and Schools
  - New England Association of Schools and Colleges, Inc./Commission on Institutions of Higher Education
  - Northwest Association of Schools and Colleges
  - Southern Association of Colleges and Schools/Commission on Colleges
  - Western Association of Schools and Colleges
- Exception: Courses approved by the Ohio Board of Regents as part of a Career-Technical Transfer Assurance Guide (CTAG) program will be accepted from non-regionally accredited schools and approved toward corresponding associate degree program requirements.
- If the above circumstances do not apply to a course that is denied transfer credit, please contact the Office of Admissions for re-evaluation. Contact information is provided below.

Does my grade point average (GPA) transfer to UC?
No. Your GPA from a previous institution does not transfer to UC. A new GPA is established once you enroll at UC.

Final Transcripts
If you were enrolled in classes at another institution at the time of your admission to UC, remember to ask your former institution to send an official copy of your final transcript to the Office of Admissions as soon as your final grades are posted. This will allow us to evaluate your final coursework and grant additional credit.

What if I think the transfer credit evaluation is wrong?
Contact the Transfer & Lifelong Learning Center and explain your concern. Occasionally, courses may be evaluated incorrectly due to a lack of information about the course, or because the course content has changed. We may require a copy of the current course description and/or syllabus for re-evaluation.

How will my accepted credit be applied toward the degree requirements for my major?
The UC college that manages your academic major determines how your accepted transfer credits are applied toward degree requirements. That determination is made after you are admitted to an academic program. Once you are enrolled in UC classes, you can see how your accepted credit will apply toward degree requirements by running a degree audit. Follow the "my classes" and "get my degree audit" links on the UC One Stop webpage at onestop.uc.edu/

Credit by Examination
The University of Cincinnati accepts credit for examinations such as Advanced Placement (AP), College-Level Examination Program (CLEP), International Baccalaureate (IB) and International A-Level when minimum scores, established by UC, are earned for each exam. To receive credit for these examinations, have your grade report or transcript of grades sent to the Office of Admissions at the address provided below. Minimum scores required for each exam are provided on the UC website at admissions.uc.edu/transfer.

Ohio Transfer Assurance Guide (TAG) Program
All approved TAG courses are built into the course equivalencies granted by the University of Cincinnati, however, TAG courses are not identified on the Credit Evaluation Report (CER). As required by the Ohio Board of Regents, all TAG awards are not only accepted by UC, they are also applied toward degree requirements within the corresponding TAG major.

Military Credit
The University of Cincinnati accepts military credit based on a course by course evaluation. In order to receive credit for your military coursework, send the following to the Office of Admissions at the address provided below, your:

- Community College of the Air Force transcript - or - Army/ACE Registry Transcripting System (AARTS) transcript - or - Sailor/Marine/ACE Registry Transcript (SMART) - or - U.S. Coast Guard Institute Transcript

To request a copy of your military transcript follow the web links or call the phone numbers provided for each military branch/school at: admissions.uc.edu/transfer/transfer_military.html

Residency Requirements
Although you have already earned credits from another institution, you will need to meet UC's residency requirements in order to be awarded a UC degree. Programs require at least 30 semester hours be earned at UC. Students are also expected to meet other degree requirements.

For specific information about your degree, check webapps.uc.edu/DegreePrograms/SearchPrograms.aspx.

Additional Transfer Resources
Visit the UC transfer Web page at admissions.uc.edu/transfer.html to learn more about transferring to UC.

Topics include:
- Schedule a visit to UC
- Apply for admission
- Undergraduate programs and admission requirements
- Transferring financial aid
- Transfer scholarship programs
- How to appeal a transfer credit evaluation decision

To view and print your CER on-line by visiting: www.admissions.uc.edu/cer